**Teacher Qualifications**

An Associate or higher degree from an accredited college verified by transcripts according to Rule 5101-2-12-27 of the Administrative Code of the Ohio Department of Human Services Day Care Licensing Board.

**JOB DESCRIPTION**

Responsibilities will include, but will not be limited to the following:

General

1. Treat each child and parent with dignity and respect.

2. Be responsible to the lead teacher and director and to participate in an annual review of teaching performance with the director.

3. Attend all staff meetings.

4. Plan and maintain a cheerful, comfortable and stimulating environment for young

 children.

5. Adhere to all school policies.

6. Be responsible for an orderly clean classroom.

7. Maintain a continuous relationship with parents, notifying lead teacher and director of pertinent information.

8. Participate in parent involvement meetings and activities.

9. Participate in recommended educational programs, courses, conferences, workshops and other aspects of professional growth, required by the Administrative Code of the Ohio Department of Human Services Day Care Licensing Board.

10. Supply class information for school newsletter.

Curriculum

1. Work with lead teacher and director to plan, develop and implement an effective total program that meets the needs of each child.

1. Be responsible to periodically change centers and equipment to create a

 continuous interest and challenge in the environment.

3. Recommend new and different ideas into the program.